

## Clay County Birth Record Application Fees/Mailing/Faxing Information Worksheet

**Please print and include this worksheet with your application when mailing or faxing.**

### Calculate Fees

Item	Quantity	Unit Price	Item Total	Grand Total
1 <sup>st</sup> Certificate		\$16.00		
Additional Certificates		\$9.00		
Credit Card Order		\$6.00		
<b>Mailing Fee - check one below and enter corresponding amount----▶</b>				
\$0.00	Regular Mail			
\$18.30	Express Mail with Cashiers Check			
\$16.00	Fed Ex with Credit Card Order			

### Credit Card Information

Credit card orders:      Credit card number: \_\_\_\_\_  
 Expiration date: (MM/YYYY ) \_\_\_\_\_

### Mailing/Faxing Information

**Mail cashier check or money order and completed, signed, notarized application to:**

Phone: (218) 299-5031

Fax: (218) 299-7500

Clay County Recorder  
 PO Box 280  
 Moorhead, MN 56561-0280

**Important Note:** After completing and printing the form, make sure you CLEAR the form by clicking the "CLEAR FORM" button. If you do not CLEAR the form, your information will be disclosed to those persons subsequently using the computer.