

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, April 1, 2003

8:30 a.m.

Family Service Center of Clay County - Room #4

M I N U T E S

The Clay County Board of Commissioners met in regular session on Tuesday, April 1, 2003, with all commissioners present: Brunsvold, Campbell, Evert, McCarthy, and Waller.

APPROVAL OF AGENDA

On motion by McCarthy, seconded by Campbell, and unanimously carried, the agenda was approved with the following additions:

- Proclamation: National Telecommunicators Week, April 12-18, 2003
- Communication from Concordia College re: Conduit Bonding
- Communication from Metro COG re: Scheduling of Joint Commission & Public Meeting for Southside Bridge Corridor (April 16 or May 1)

APPROVAL OF CITY OF MOORHEAD ABATEMENT REQUEST

By consent agenda, the Board approved an abatement request on behalf of Virgil Anderson and Don Mauseth, parcel #58.505.0020, estimated tax reduction of \$1713.

UPDATE PROVIDER LIST FOR ELDERLY WAIVER, ALTERNATIVE CARE, COMMUNITY ALTERNATIVES FOR DISABLED, COMMUNITY ALTERNATIVE CARE AND TRAUMATIC BRAIN INJURY & COMMUNITY BASED SERVICES

By consent agenda, the Board approved an updated provider list for the above mentioned services (See Attachment "A").

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVAL OF MINUTES

On motion by McCarthy, seconded by Campbell, and unanimously carried, the minutes of the March 18 County Board meeting were approved as presented.

STAFFING CONCERNS: COUNTY ATTORNEY LISA BORGEN

County Attorney Lisa Borgen was present to address the Board regarding overall staffing changes in her office, and to request that the Board reconsider replacing a legal secretary (Margo Kern) who has resigned and will be leaving in two weeks. Ms. Borgen stated that Assistant County Attorney Brian Melton will be going to Bosnia with the National Guard in June for at least nine months. She added that another of the Assistant County Attorneys will be going on maternity leave in the next few months also. Ms. Borgen stated that a new legal secretary will likely earn a salary of \$27,000 vs. the \$32,000 that Ms. Kern currently is paid (savings of \$5000/year). The salary savings

during Mr. Melton's absence will be in the range of \$47,000 (approximately \$31,000 for 6 months in 2003). After consulting with staff in the office, the consensus is that the office will be better served if the legal secretary position is filled and the other attorneys will pick up the slack during Mr. Melton's absence.

Ms. Borgen added that her office will take over the staffing of the Law Library once they have moved to their new location, generating approximately \$10,000 in income for her office.

Commissioner Brunsvold felt that in light of current countywide budgetary issues, the overall financial picture of the Attorney's office should be reviewed by the Administration & Finance Committee prior to a decision being made.

Commissioner Campbell inquired as to if there are other staff within the County who might be losing their positions due to unallotment who would be qualified to fill the legal secretary position. Ms. Borgen felt that time is of the essence in filling the position, and some of the results of the legislative action on budget cuts may not be known until June/July.

Consensus of the Board was that they would like to consider this request on April 15th, after Ms. Borgen's presentation to the Administration & Finance Committee on April 8th.

DONATIONS OF FUNDS TO SHERIFF'S DEPARTMENT

Chief Deputy Sheriff Craig Baker addressed the Board regarding the need for a new method to receive and track donations received for DARE programs, Work Detail, etc. He felt separate accounts should be established for donated funds which are received occasionally from cities, VFWs, Lions Clubs, fraternal organizations, etc. This would assure that appropriate tracking would be in place for such things as the purchase of promotional items for the DARE program. County Administrator Vijay Sethi suggested that the Sheriff's Department develop a system to track the dollars spent from these accounts, and include that report as part of the quarterly report.

The City of Georgetown has forwarded a check to Clay County in the amount of \$200.00 in appreciation of the work conducted by the Work Detail Unit.

On motion by Waller, seconded by Campbell, and unanimously carried, the Board adopted the practice of 'acknowledging' donations for DARE, Work Detail, etc., via consent agenda and recording same in the minutes of the County Board meetings, subject to approval of this practice by the State Auditor's Office. Mr. Sethi suggested that this practice be added to the County's Procurement Policy, which will be updated in the near future.

The Board also discussed the fact that 'designated' donations have been received recently from VFW Post #1223 and the Dilworth Lions Club for the purchase of a treadmill to be included in the Sheriff's/Moorhead Police workout room. Chief Deputy Baker suggested that once the treadmill has been purchased, that it be added to the Equipment Replacement schedule. Commissioner McCarthy was not comfortable with this item being added to the Equipment Replacement schedule, because tax dollars would then be required to replace it. He added that the equipment has historically been purchased with co-mingled funds from the Police Federation, Deputies Association, etc. He felt the associations should raise funds required to replace the equipment.

Considerable discussion took place as to the recent State Auditor's report, whether donations belong to the County as a whole or to the Sheriff's Department specifically, the State Auditor's direction on buying promotional items, etc. Mr. Sethi stated that at a meeting with State Auditor Bob Johnson on March 20th, these questions were raised. Mr. Sethi informed the Board that the State Auditor's office would now like the questions provided in writing. Commissioner Campbell stated

his belief that it is acceptable for counties to receive contributions, but cannot solicit funds. Mr. Sethi suggested that he and representatives from the Sheriff's Department consult with State Auditor Bob Johnson regarding the receipt of donations for the treadmill, as well as the purchase of DARE promotional items using funds designated for DARE.

APPROVAL TO HIRE PART TIME SUMMER CREW, AG INSPECTION

This topic will be addressed after Ag Inspector Lyle Schultz has met with the Administration & Finance Committee on April 8th.

APPROVAL TO OBTAIN QUOTES FOR SPRAYING, AG INSPECTION

On motion by Brunsvold, seconded by Waller, and unanimously carried, the Board authorized Ag Inspector Lyle Schultz to obtain quotes for spraying for 2003.

APPOINTMENT TO WILD RICE WATERSHED DISTRICT BOARD OF MANAGERS

On motion by Campbell, seconded by Waller, and unanimously carried, Mr. Robert Wright was reappointed as a manager representing Clay County on the Wild Rice Watershed District, with a term expiring in April, 2006.

APPROVAL TO PROCEED WITH RESOLVING TOWNSHIP ZONING ISSUES AT THE LANDFILL

Assistant County Attorney Michelle Winkis requested the Board's authorization to file a declaratory judgment action with District Court concerning Hawley Township's issues regarding expansion of the Landfill. The Township implemented an ordinance some years after the Landfill was developed. The original Landfill was grand fathered in under their ordinance, however expansion is regulated under the ordinance with respect to land use. Ms. Winkis believes the County has a more compelling interest in providing sound Solid Waste Management.

Commissioner Campbell commented that the Solid Waste Advisory Committee has recommended proceeding with a declaratory judgment action. He added that the Minnesota Pollution Control Agency would also like to see this issue resolved.

On motion by Campbell, seconded by Waller, and unanimously carried, the Board authorized the County Attorney's office to file a declaratory judgment action with District Court concerning Hawley Township's issues regarding expansion of the Landfill.

APPROVAL OF SEVENTEENTH AMENDMENT TO OAKPORT JOINT POWERS AGREEMENT

Environmental Programs Director Tim Magnusson presented the Seventeenth Amendment to the Oakport Joint Powers Agreement for the Board's approval (See Attachment "B"), which addresses tower siting in Tract 3. Mr. Magnusson added that the Oakport Joint Powers Committee has approved the amendment and it conforms to the City of Moorhead's tower regulations. A conditional use permit would still be required from the County.

On motion by McCarthy, seconded by Campbell, and unanimously carried, the Board approved the Seventeenth Amendment to the Oakport Joint Powers Agreement.

PROPOSED LEGISLATION RE: APPEALS OF BOARD OF ADJUSTMENT RULINGS

Environmental Programs Director Tim Magnusson informed the Board that there is proposed legislation to allow appeals from Board of Adjustment rulings to be made to the County Board of Commissioners rather than District Court. The Board requested that Mr. Magnusson research the proposed legislation for discussion at a later time.

UPDATE RE: ASSISTANT COUNTY ATTORNEY LABOR CONTRACT
NEGOTIATIONS FOR 2003

On motion by Waller, seconded by McCarthy, and unanimously carried, the meeting was closed at 9:58 a.m. to discuss negotiations for the 2003 Assistant County Attorney Labor Contract.

On motion by Campbell, seconded by Brunsvold, and unanimously carried, the meeting was opened at 10:10 a.m.

MOTOR GRADING LETTING

County Engineer Jack Cousins opened and read sealed bids for the lease/purchase of a motor grader:

- C Sweeney Brothers, Fargo: 2003 Volvo, \$134,672; 5 year lease purchase, \$20,500/year, payoff after 4 years: \$50,881.78 + interest \$2,603.20 for 5th year.
- C Butler Machinery, Fargo: 2003 Caterpillar 140H, \$168,457; \$19,519.65/year, payoff after 4 years \$91,346.14 + \$3,653.86 interest.
- C RDO: 2003 John Deere 770CH Series 2. \$164,500; \$18,610.31/year. Payoff: \$93,450 + \$4,049.90 interest
- C General Equipment & Supplies: 2003 Komatsu: \$150,280; \$32,503/year

Mr. Cousins advised that he would tabulate the bids and return with a recommendation at the next meeting.

SIGN TRUCK CHASSIS LETTING

County Engineer Jack Cousins opened and read sealed bids for the purchase of a sign truck chassis.

- C Hall GMC: 2003 GMC, \$25,705, less trade in \$3900 = \$21,805
- C Wallwork Truck Center: 2003 Ford XLT, \$28,028, less trade in \$4000 = \$24,028 (Mr. Cousins noted that there are some bid exceptions listed with this bid.)

Mr. Cousins advised that he would tabulate the bids and return with a recommendation at the next meeting.

SAP 14-611-40 CSAH 11 GRADING LETTING

County Engineer Jack Cousins opened and read sealed bids for the SAP 14-611-40 CSAH 11 grading project:

Central Specialties, Inc. - \$382,688.74
States Border Turf Co. - \$593,423.01
Gladen Construction, Inc. - \$382,249.06
Delzer Construction, Inc. - \$354,779.58
Sellin Brothers, Inc. - \$409,572.04
Jensen Brothers - \$583,012.35
Dennis Drews, Inc. - \$384,009.95
Minnerath Construction, Inc. - \$404,262.09
Riley Brothers Construction, Inc. - \$324,769.23

Mr. Cousins advised that he would tabulate the bids and return with a recommendation at the next meeting.

Considerably later in the day, County Engineer Jack Cousins presented a bid for this project which had been misfiled in the Mail Room prior to 10:00 a.m. and had just been discovered. Upon the direction of Assistant County Attorney Michelle Winkis, the bid was opened and read:

Gutzmer Sand & Gravel - \$478,058.88

SEAL COAT PROJECTS LETTING

County Engineer Jack Cousins opened and read sealed bids for six seal coat projects, (SAP 14-611-41, SAP 14-618-10, SAP 14-619-12, SAP 14-626-25, SAP 14-634-28, CP 14-078-04) noting that the bid will be awarded to the contractor with the combined low bid of the six projects.

Morris Sealcoat & Trucking - \$193,936.00
Asphalt Surface Tech. Corp - \$184,060.00
Caldwell Asphalt Co. Inc. - \$238,074.64

Mr. Cousins advised that he would tabulate the bids and return with a recommendation at the next meeting.

CO. RD. 93 BITUMINOUS PAVING LETTING

County Engineer Jack Cousins opened and read sealed bids for the County Road 93 Bituminous Paving project.

Central Specialties, Inc. - \$55,619.00
Mark Sand & Gravel Acquisition - \$71,333.00
Border States Paving - \$58,570.00
Aggregate Industries - \$72,896.80

Mr. Cousins advised that he would tabulate the bids and return with a recommendation at the next meeting. He cautioned that due to the condemnation proceedings which are underway, this project may be delayed.

AUTHORIZATION TO ADVERTISE FOR RUBBERIZED ASPHALT CRACK FILLING

On motion by Campbell, seconded by Waller, and unanimously carried, the Board authorized advertisement for Rubberized Asphalt Crack Filling for the Highway Department for 2003, to be opened May 6, 2003, 10:00 am.

AUTHORIZATION TO OBTAIN QUOTES FOR HIGHWAY STRIPING

On motion by Waller, seconded by Brunsvold, and unanimously carried, the Board authorized advertisement for Highway Striping for 2003, to be opened May 2nd, 10:00 a.m.

2003-2007 REVISED RESOLUTION FOR THE REPLACEMENT OF TOWNSHIP BRIDGE AND CULVERT STRUCTURES

County Engineer Jack Cousins presented a revised resolution for the replacement of Township bridges and culverts for the period 2003-2007. Mr. Cousins is adding one structure on Ditch 47.

On motion by McCarthy, seconded by Campbell, and unanimously carried, the Board adopted the following resolution:

RESOLUTION 2003-15
PROPOSED TOWNSHIP BRIDGE REPLACEMENT/REHABILITATION PROJECTS

WHEREAS, Clay County has determined that the following deficient bridges on the Township systems are a high priority and require replacement or rehabilitation within the next five (5) years; and

Bridge No.	Road	County Br. No.	Estimated Project cost	Federal Funds	Local Funds	Town Bridge Funds	Construction Year
L-8243	T-48	VI-6N	20,000			20,000	2005-Eliminate
L-8315	T-260	H.C.-16N	100,000			100,000	2006
L-9264	T-69	VI-35S	40,000			40,000	2007
4916	T-54	HA-24W	250,000			250,000	2006-Eliminate
1851	T-19	HG-33N	275,000		10,000	265,000	2004
961	T-140	OP-1WS	1,000,000			1,000,000	2007-Eliminate
1850	T-183	UL-20W	225,000			225,000	2005-Eliminate
L-8307	T-16	E-34WS	70,000			70,000	2005
No #	T-100	OP-12N	50,000			50,000	2003
L-8275	T-76	KN-15N	20,000			20,000	2005-Eliminate
L-8253	T-140	MK-31W	100,000		10,000	90,000	2006
L-8284	T-61	VI-22N	150,000			150,000	2003
L-8535	T-146	ML-9W	80,000		5,000	75,000	2004

L-8232	T-147	MK-15W	70,000		5,000	65,000	2004
No #	T-450	MH-25WB	45,000			45,000	2003

WHEREAS, local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems; and

WHEREAS, State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the Township to proceed with the replacement or rehabilitation of the high priority deficient bridges described above; and

WHEREAS, Clay County intends to proceed with replacement or rehabilitation of these bridges as soon as possible when State Transportation Bond Funds are available;

BE IT RESOLVED, that Clay County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

APPROVAL OF LAND APPRAISAL FOR CSAH 34 GRADING PROJECT

County Engineer Jack Cousins informed the Board that The Barth Company has conducted appraisals for the CSAH 34 grading project, and made the following recommendations:

Tillable land w/crop equivalency in excess of 52	\$900/acre
Tillable land, grass land & meadow with a crop equivalency less than 40	\$450/acre
Yardsite (with trees & landscaping)	\$2500/acre
Non-tillable land	\$100/acre

On motion by Waller, seconded by Campbell, and unanimously carried, the Board approved the above mentioned land appraisals.

RESOLUTION IN REGARD TO COUNTY STATE AID HIGHWAY 34 GRADING

On motion by McCarthy, seconded by Brunsvold, and unanimously carried, the Board adopted the following resolution in connection with the CSAH 34 grading project:

RESOLUTION 2003-16

WHEREAS, the Clay County Highway Department proposes to re-grade and improve a portion of County State Aid Highway 34, known as SAP 14-634-27, located from County State Aid Highway 27 to the West City Limits of Ulen;

WHEREAS, Project SAP 14-634-27 for the re-grading of County State Aid Highway 34 is scheduled for reconstruction in 2003, as listed in Clay County's current Five Year Construction Plan as reviewed and approved by the Clay County Board of Commissioners;

WHEREAS, the improvement consists of re-grading and widening the existing roadway, flattening the roadway inslopes and improving drainage as herein determined necessary to provide for safety of the traveling public;

WHEREAS, permanent highway easements are required throughout the project for said construction;

WHEREAS, a portion of permanent right-of-way required for easement purposes is owned by the following property owners, and are described as follows:

<u>PARCEL</u>	<u>NAME</u>	<u>DESCRIPTION</u>
No. 7	U.S. Fish & Wildlife Service	Part of N1/2 Sect. 35, T142N, R45W
No. 9	U.S. Fish & Wildlife Service	NW 1/4 Sec. 36, T142N, R45W

No. 11	U.S. Fish & Wildlife Service	SW 1/4 Sec. 30, T142N, R44W
No. 13	U.S. Fish & Wildlife Service	Part of NW 1/4 Sec.31, T142N, R44W
No. 8	Minnesota DNR	S 1/2 Sec 25, T142N, R45W

NOW, THEREFORE, BE IT RESOLVED, that the Clay County Board of Commissioners has agreed to preserve the safety of the traveling public by improving this segment of roadway and hereby directs the County Engineer to proceed with the acquisition of highway easements for County State Aid Highway 34.

REQUEST AUTHORIZATION TO ADVERTISE FOR BIDS AND THE CITY OF MOORHEAD TO OPEN FOR TRAFFIC SIGNAL AT CSAH 52 AND EASTBOUND I-94 EXIT RAMP

On motion by McCarthy, seconded by Campbell, and unanimously carried, the Board authorized advertisement for bids for a traffic signal at CSAH 52 and Eastbound I-94 exit ramp, to be opened by the Moorhead City Council in connection with their projects in the same vicinity on May 7th, 10:00 a.m.

APPROVAL TO PAY CREDIT CARD CHARGES/VOUCHER BY AUDITOR'S WARRANT

On motion by Campbell, seconded by Brunsvold, and unanimously carried, the Board approved payment by Auditor's Warrant for credit card charges (\$259.08 - Sheriff's Department for lodging in connection with conferences; \$49.54 - Health Department for lodging and meals in connection with a conference), and a voucher for Court Services staff to attend a workshop (\$95.00).

COMMUNICATION FROM COMMISSIONER OF HUMAN SERVICES COMMENDING CLAY COUNTY SOCIAL SERVICES FOR PERFECT PERFORMANCE IN MEETING DHS REPORTING REQUIREMENTS

The Board recognized staff members from the Social Services Department and Auditor's Office in connection with a letter received from Commissioner of Human Services Kevin Goodno, commending them for perfect performance in meeting DHS reporting requirements.

MINOR PARENT INDEPENDENT LIVING SERVICES

Rhonda Porter, Social Services, was present to inform the Board that a grant for Minor Parent Independent Living Services will be ending in June, 2003. She added that she intends to apply for a Local Collaborative Time Study (LCTS) grant to continue services to the high risk minor parents and their children. Pending application and approval of an LCTS grant, Ms. Porter requested the Board's approval to use Early Intervention Undesignated funds to cover the salary and benefits of the current Case Aide position for this program (Candy Johnson). Estimated expenses from July 1, 2003 through December 31, 2003 would be \$20,630. However, if an LCTS grant is approved to begin September 1, 2003, only \$3438 would be used from the Undesignated funds for the months of July and August. Ms. Porter added that this program generates an average monthly revenue of \$3805.70 (Federal funds).

Commissioner Campbell expressed concern as to how this position fits in the overall plan when all departments are being requested to make 15-25% reductions in their budgets for 2003.

Commissioner McCarthy commented that this particular position impacts 2003 only, and is not ongoing into 2004.

On motion by Campbell, seconded by McCarthy, and unanimously carried, the Board

approved the use of Early Intervention Undesignated funds (or other funds as determined by Welfare Director Dennis Lien) to cover salary and benefits of the Case Aide position for Minor Parent Independent Living Services through 2003, based on the loss of revenue which would take place if the position is not filled.

SELF GRANT

Rhonda Porter, Social Services, informed the Board that a grant has been received from the Department of Human Service in the amount of \$11,350 to provide Independent Living Skills programming for eligible youth. The grant proposal outlined a 6-8 week summer program to provide Independent Living Skills training through educational, social, and recreational opportunities. The grant includes wages for a coordinator for the program (175 hours at \$18.38/hour). Ms. Porter would like to hire Shannon Swenson to coordinate the program under an Emergency appointment through the Merit System. The remaining funds in the grant will be used for curriculum supplies, events, lunches, camping trip, an hourly wage for the youth to attend the program, etc.

Commissioner Campbell expressed concern, during these tough budgetary times, as to the propriety of using funds for camping trips, etc. Ms. Porter commented that the program will reach very high risk kids, who are graduating out of foster care and entering the 'real world'. She felt the program will be very beneficial in preparing them for this life change.

On motion by McCarthy, seconded by Brunsvold, and unanimously carried, the Board approved the hiring of Shannon Swenson under an Emergency appointment for 175 hours at \$18.38 per hour to coordinate the Summer Independent Living Skills program.

CRIMINAL BACKGROUND CHECKS FOR LICENSED PROVIDERS

Welfare Director Dennis Lien was present to discuss concerns which have developed on the ability of the Sheriff's Department to continue conducting the Minnesota BCA background checks on licensed Child Foster Care, Adult Foster Care, and Child Day Care providers. The Sheriff's Department lacks staff to conduct these checks which have previously been conducted by Dispatch personnel.

In order to maintain these background checks locally, Social Services is requesting to reduce the criminal background checks per licensed/registered provider from annually to once every two years (still within the statutory requirement). Mr. Lien added that Social Services would: 1) pay the Sheriff's Department to conduct the checks rather than send the money to Minnesota BCA, which costs \$15.00 per check; or, 2) help fund a position to conduct the checks locally.

On motion by McCarthy, seconded by Brunsvold, and unanimously carried, the Board reduced the criminal background checks per licensed/registered provider from annually to once every two years.

NEW WORKER REQUEST FOR 2003

Pat Boyer, Adult Services Supervisor, requested the Board's approval to hire one social worker to handle mandated Relocation Screens and Relocation Service Coordination for persons in nursing homes, as well as Vulnerable Adult Targeted Case Management for Adults, which provide revenue to the County in the form of federal reimbursement through Medical Assistance. Welfare

Director Dennis Lien commented that it is likely that a staff person whose job will be eliminated due to unallotments could be shifted into this position, if qualified.

Ms. Boyer felt an estimate of total revenue generated would be \$138,651, with expenditures estimated at \$129,577, leaving approximately \$9000 of additional revenue to fund other social service expenditures. Commissioner Campbell commented that it seems the revenues generated by the position justifies filling it.

Consensus of the Board was that the position be included in the total plan for budgetary adjustments for 2003.

PROCLAMATION RE: NATIONAL TELECOMMUNICATORS WEEK, APRIL 12-18, 2003

On motion by Waller, seconded by Brunsvold, and unanimously carried, the Board adopted the following proclamation:

NATIONAL TELECOMMUNICATORS WEEK

April 12-18, 2003

WHEREAS, emergencies can occur at anytime requiring sheriff, police, fire or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of law enforcement, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our deputy sheriffs, police officers, and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Joint Dispatch Center; and

WHEREAS, public safety dispatchers are the first and most critical contact our citizens have with emergency services; and

WHEREAS, public safety dispatchers are the single vital link for our law enforcement and fire personnel by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, public safety dispatchers of the Joint Dispatch Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

NOW, THEREFORE, BE IT RESOLVED, that the Clay County Board of Commissioners hereby proclaims the week of April 12-18, 2003, as "National Telecommunicators Week" and joins in honoring the men and women whose diligence and professionalism keep our county and citizens safe.

CONCORDIA CONDUIT BONDING

County Administrator Vijay Sethi informed the Board that Concordia College is seeking Clay County's assistance again with conduit bonding for a housing project they are planning. The total project cost is \$3,800,000, and they plan to bond in the amount of \$2,300,000. A formal presentation will be made to the Board in the near future.

JOINT MEETING WITH FARGO COMMISSION/PUBLIC RE:
SOUTHSIDE BRIDGE CORRIDOR

A joint meeting with City of Fargo officials and the general public is planned for April 16, 2003, at 7:00 p.m.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/LEGISLATIVE UPDATE

County Administrator Vijay Sethi advised the Board that he would present a recap of the **Expenditure Report for 2002** on April 15.

Mr. Sethi reported that \$48,000 was spent with the **Pemberton Law Firm in 2002** on various matters (computer usage/acceptable use policy, a termination in the Jail which was appealed, Detox issues, Assistant County Attorney contract mediation, Cline vs. Clay County).

Mr. Sethi informed the Board that the Chamber of Commerce will be presenting the '**Spirit of Enterprise**' award to Congressman Collin Peterson on April 17, 7:30 a.m.

ADJOURN

The meeting adjourned at 1:30 p.m.

Respectfully submitted,

Vijay Sethi
County Administrator

Jon Evert, Chair
Clay County Board of Commissioners